

A meeting of the **OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 5TH MARCH 2020** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 8)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Customers and Partnerships) meeting held on 6th February 2020.

Contact Officer: A Green 01480 388008

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

3. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 9 - 16)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

Contact Officer: H Peacey 01480 388007

4. HEALTH AND WELL-BEING STRATEGY CONSULTATION

The Director of Public Health for Cambridgeshire and Peterborough, Dr Liz Robin, will be in attendance to give Members a presentation on the Health and Well-Being Strategy and consultation.

Contact Officer: Dr L Robin 01733 207176

5. EXCLUSION OF PRESS AND PUBLIC

To resolve:

that the press and public be excluded from the meeting because the business to be transacted contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

6. AWARDING OF CONTRACTS FOR PUBLIC ADVICE AND VOLUNTARY SECTOR SUPPORT (Pages 17 - 38)

A report on the awarding of contracts for public advice and voluntary sector support will be presented to the Panel.

Contact Officer: F Flett 01480 388377

7. RE-ADMITTANCE OF PRESS AND PUBLIC

To resolve:

that the press and public be re-admitted to the meeting.

8. OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 39 - 48)

The Overview and Scrutiny Work Programme is to be presented to the Panel.

Contact Officer: A Green 01480 388008

26th day of February 2020



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

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Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail Adam.Green@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS) held in the Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Thursday, 6th February 2020

PRESENT: Councillor Mrs A Dickinson – Chairman.

Councillors B S Banks, R E Bellamy, S Bywater, J W Davies, D A Giles, Mrs S Smith and Mrs J Tavener.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors T D Alban, S J Criswell, Ms A Diaz and Mrs S R Wilson.

IN ATTENDANCE: Councillors R Fuller and J P Morris.

53 MINUTES

The Minutes of the meeting held on 9th January 2020 was approved as a correct record and signed by the Chairman.

54 MEMBERS' INTERESTS

No declarations of interest were received.

55 NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which has been appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st February 2020 to 31st May 2020.

56 HOMELESSNESS REVIEW AND STRATEGY

With the aid of report by the Housing Needs and Resources Manager (a copy of which has been appended in the Minute Book) the Homelessness Review and Strategy was presented to the Panel. The Executive Councillor for Housing and Economic Development introduced the report and in doing so informed Members that the Homelessness Strategy was not due to be updated until 2022 but as the area had evolved it was thought to be beneficial to update it before then.

The Panel was informed that what had happened in Huntingdonshire was what had happened nationally in that there had been an increase in homelessness since 2010 but the number of homelessness cases had plateaued since 2015/16.

Members were acquainted with the provisions of the Homelessness Reduction Act and were informed that during the first year of the Act 2 out of 3 potential homelessness situations were successfully prevented. Also, over half of the successful preventions allowed the household to remain in their current home.

Subsequently there had been a downward trend of households placed in temporary accommodation.

It was clarified that the Council's strategy was to intervene at an early stage in order to prevent households from becoming homeless but also to ensure that there was a supply of affordable housing solutions for households. The Executive Councillor confirmed that the Council was attempting to move away from using temporary accommodation.

Councillor Davies enquired about the advice Members should give their residents if they are facing homelessness and was informed that if Members are approached then they should advise residents to approach the Council as Officers might be able to prevent them from becoming homeless. The Panel was informed that the prevention work included engagement with landlords because frequent causes of homelessness were their decisions to raise rents, terminate tenancies or sell their properties. It was noted that another aspect of preventing homelessness was the loan or bond scheme to help homeless households pay upfront rental costs for a home in the private rented sector.

Concern was expressed, by Councillor Mrs Smith, that the rough sleeping estimate had failed to capture the true number of rough sleepers in Huntingdonshire. However, the Panel was informed that the evidence gathered for the estimates came from many different agencies, which worked with, or were aware of, rough sleepers in Huntingdonshire. Members were assured that the Council was aware of the individuals who rough sleep, but engagement was challenging as some individuals had complex needs or choose to sleep rough. The Panel was informed that the launch of a street outreach service in December 2019 would allow more intensive work with rough sleepers to address a range of issues such as health and benefits issues as well as attempting to assist them off the streets.

A question was raised by Councillor Mrs Smith regarding sofa surfers and how the Council identifies them. Members were informed that individuals, including sofa surfers, had to self-identify as homeless with the Council or another agency to be registered as such, however if they do not self-identify then the Council are unaware of them. The Panel were advised that they would not be included in the estimates of rough sleepers as they are not street homeless.

Councillor Bywater commented that it was a difficult area to manage and the Council could only work with the data available to it. He added that he thought it was about minimising the risk and thought that the Homelessness Strategy was a good strategy which achieved this aim.

The Panel discussed the Council's engagement with further education in this area. It was noted that further education do not necessarily record details of pupils that may have insecure accommodation and engage with the Council on this, but there are future workstreams which could include engagement with further education to determine if this information might be available and could be acted upon.

The status of homeless EU nationals was raised in light of Brexit. The Panel was informed that currently things remain as they were but that in time a new immigration policy would be put in place which will determine the course of action

for homeless EU nationals. In addition to this, EU nationals can apply for settled status in the UK but that there were a number of criteria to meet before it is granted.

Councillor Giles asked if it was more prudent for the Council to spend money on a hostel. In response, Members were informed that it was the Council's aim to move away from using temporary accommodation and place people in fit and healthy accommodation. In addition, there were the practicalities of owning a hostel in respect to moving individuals and families out of their communities and having the additional challenges for those individuals in getting to work or taking the children to school. The Panel was also informed that the net cost of homelessness included money that cannot be recovered from Government. The Council paid Housing Benefit to households in temporary accommodation but due to the regulations not all of this can be reclaimed through Government. This would be the case irrespective of who owned the accommodation and so the Council owning a hostel would not reduce these costs.

Councillor Morris raised a concern about the high number of empty Ministry of Defence (MOD) properties across the District. It was reported that 23% of the MOD housing stock was empty nationally which is above their target of having only 10% empty at any one time. Councillor Morris asked, in view of the increasing homelessness and housing pressures within Huntingdonshire, what action the Council was taking to encourage the MOD to bring some of their long-term properties back into use. The Executive Councillor stated that the Council have approached the MOD with an aim of using their properties as temporary accommodation, however the MOD have stated that they do not want to release them in case of a change in operational requirements. In addition, it was noted that there was a financial risk to the Council if the decision was taken to take some MOD properties as the Council could only do this on the basis that the MOD could take them back if they required them. This would mean that the Council could spend up to £7m on updating the properties to a habitable standard only for the MOD to then take them back if their operational requirements changed. Following a question about Council Tax, the Panel was informed that the MOD does make a payment for empty properties.

RESOLVED

- a) that the priorities highlighted in the report now submitted be endorsed and
- b) that the Cabinet be recommended to approve the Homelessness and Rough Sleeping Review and Strategy 2020 as a consultation document and authorise for the Chief Operating Officer, after consultation with the Executive Leader, to adopt the Homelessness and Rough Sleeping Review and Strategy 2020 after reviewing consultation responses.

57 OVERVIEW AND SCRUTINY WORK PROGRAMME

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Overview and Scrutiny Work Programme was presented to the Panel.

Members received an update from the Democratic Services Officer (Scrutiny) on the Environmental Enforcement study.

(At 7.57pm, during the discussion of this item, Councillor R Fuller left the meeting and did not return.)

(At 7.58pm, during the discussion of this item, Councillor J P Morris left the meeting and did not return.)

Chairman

NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by: Councillor R Fuller, Executive Leader of the Council
Date of Publication: 19 February 2020
For Period: 1 March 2020 to 30 June 2020

Membership of the Cabinet is as follows:-

Councillor Details		Councillor Contact Details
Councillor Mrs M L Beuttell	Executive Councillor for Operations and Environment	Care of Huntingdonshire District Council Pathfinder House St Mary's Street Huntingdon PE29 3TN Tel: 01480 388388 E-mail: Marge.Beuttell@huntingdonshire.gov.uk
Councillor R Fuller	Executive Leader of the Council and Executive Councillor for Housing and Economic Development	8 Sarah Grace Court New Road St Ives Huntingdon PE27 5DS Tel: 01480 388311 E-mail: Ryan.Fuller@huntingdonshire.gov.uk
Councillor J A Gray	Executive Councillor for Resources	Vine Cottage 2 Station Road Catworth Huntingdon PE28 OPE Tel: 01832 710799 E-mail: Jonathan.Gray@huntingdonshire.gov.uk

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Agenda Item 3

Councillor D Keane	Executive Councillor for Corporate Services	<p>1 Bells Villas Mill Street Houghton Cambridgeshire PE28 2BA</p> <p>Tel: 01480 467147 E-mail: David.Keane@huntingdonshire.gov.uk</p>
Councillor J Neish	Deputy Executive Leader and Executive Councillor for Strategic Planning	<p>7 Willow Green Needingworth St Ives Cambridgeshire PE27 4SW</p> <p>Tel: 01480 466110 E-mail: Jon.Neish@huntingdonshire.gov.uk</p>
Councillor J M Palmer	Executive Councillor for Leisure and Health	<p>143 Great Whyte Ramsey Huntingdon PE26 1HP</p> <p>Tel: 01487 814063 E-mail: John.Palmer@huntingdonshire.gov.uk</p>
Councillor K Prentice	Executive Councillor for Communities	<p>2 Ushers Court 89 Great North Road Eaton Socon St Neots PE19 8EL</p> <p>Tel: 01480 214838 E-mail: Keith.Prentice@huntingdonshire.gov.uk</p>

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

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1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated ***
 - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Cambridgeshire Home Improvement Agency Performance Report	Cabinet	19 Mar 2020		Finlay Flett, Operational Manager (People) Tel No: 01480 388377 or email Finlay.Flett@huntingdonshire.gov.uk		R Fuller	Customers and Partnerships
Cambridgeshire Housing Adaptations and Repairs Policy	Cabinet	19 Mar 2020		Finlay Flett, Operational Manager (People) Tel No: 01480 388377 or email Finlay.Flett@huntingdonshire.gov.uk		R Fuller	Customers and Partnerships
HDCV Housing Ltd##	Cabinet	19 Mar 2020		Nigel McCurdy, Corporate Director (Place) Tel No: 01480 388332 or email Nigel.McCurdy@huntingdonshire.gov.uk	3	J A Gray	Performance and Growth

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Shared Services Business Plans 2020/21##	Cabinet	19 Mar 2020		Oliver Morley, Corporate Director (People) Tel No: 01480 388103 or email Oliver.Morley@huntingdonshire.gov.uk	3	D Keane	Performance and Growth
Corporate Plan Refresh 2020/21***	Cabinet	23 Apr 2020		Dan Buckridge, Business Intelligence and Performance Manager Tel No 01480 388065 or email Daniel.Buckridge@huntingdonshire.gov.uk		R Fuller	Performance and Growth
Lettings Policy Review	Cabinet	23 Apr 2020		Jon Collen, Housing Needs and Resource Manager Tel No: 01480 388220 or email Jon.Collen@huntingdonshire.gov.uk		R Fuller	Customers and Partnerships

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Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
St Ives Outdoor Centre Feasibility Study	Cabinet	21 May 2020		Paul France, Business Manager Operations Tel No: 01480 388705 or email Paul.France@huntingdonshire.gov.uk		J M Palmer	Customers and Partnerships
Healthy Open Spaces and Play Strategy***	Cabinet	18 Jun 2020		Mrs Helen Lack, Development Manager Tel No: 01480 388658 / email Helen.Lack@huntingdonshire.gov.uk		Mrs M L Beuttell	Customers and Partnerships
Council Tax Compliance and Counter Fraud Initiative***	Cabinet	18 Jun 2020		Amanda Burns, Benefits Manager Tel No: 01480 388122 or email Amanda.Burns@huntingdonshire.gov.uk		J A Gray	Performance and Growth

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Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Establishment of Employment Company##	Cabinet	18 Jun 2020		Oliver Morley, Corporate Director (People) Tel No: 01480 388103 or email Oliver.Morley@huntingdonshire.gov.uk	3	J A Gray	Performance and Growth
Huntingdon Town Centre Property Acquisition##	Cabinet	18 Jun 2020		Ian Gifford, Interim Estates Surveyor Tel No: 01480 388548 or email Ian.Gifford@huntingdonshire.gov.uk	3	J A Gray	Performance and Growth

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Overview and Scrutiny (O&S) Work Programme 2019/2020

Active Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Interim Reporting Date
<p>Lifelong Health – Part Two</p> <p>Identify ways in which the Council can improve the lifelong health of residents. Identify the benefits of a whole system approach for the Council.</p>	<ul style="list-style-type: none"> • Identify ways of developing better health outcomes. • Discuss with the CCG and Public Health in order to establish if collaboration between the Council, the CCG and Public Health is worthwhile. 	<p>CCG CCC Public Health 'Friends of the Rec' Jayne Wisely Cllr J Palmer Cllr Mrs J Tavener</p>	<p>12th September 2019 – The Panel received the final report of Part One and agreed to continue the study under the guise of 'Part Two'.</p> <p>14th October 2019 – The Task and Finish Group met with Liz Robin, Public Health.</p> <p>10th December 2019 – Following the presentation of the Part One report to Cabinet and the meeting with the Director of Public Health, the Task and Finish Group met to refocus the scope of the study. The study will now focus primarily on collaboration with Parish & Town Councils and community groups in order to improve residents' physical activity and well-being.</p> <p>13th January 2020 – The Task and Finish Group received a presentation from Active Lifestyles and assessed the interaction the service has with Parish & Town Councils and community groups.</p> <p>28th January 2020 – Members are to discuss with Alyce Barber, Community Development Officer, her work with projects that helps build social contact, builds support networks and addresses mental health issues. Members will also discuss the evidence that links an individual's mental health with physical health.</p> <p>12th February 2020 – The Task and Finish Group</p>	<p>04/06/2020</p>

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Interim Reporting Date
			received and discussed a number of case studies.	
Environmental Enforcement	<ul style="list-style-type: none"> To be confirmed 	Finlay Flett	9th January 2020 – The Panel agreed to establish a task and finish group comprised of the following Members: Councillors T D Alban, B S Banks, Mrs A Diaz, D A Giles and Mrs J Tavener.	TBC
Healthy Open Spaces and Play Strategy	<ul style="list-style-type: none"> Review the draft strategy. Make suggestions and alterations to the strategy. 	Helen Lack Neil Sloper Sarah Wheale-Smith	A Working Group comprising of Councillors Ms A Dickinson, K P Gulson, Mrs S Smith, Mrs J Tavener and Mrs S R Wilson will meet with Officers and the relevant Executive Councillors on 11th March to review, discuss and input into the Healthy Open Spaces and Play Strategy.	04/06/2020

O&S (Performance and Growth)

O&S (Performance and Growth)	Summary of Scope	Advisors	Progress	Interim Reporting Date
Wider Economic Environment	<ul style="list-style-type: none"> To be confirmed 		<p>During a discussion on the work programme at their meeting in October 2019, the Panel decided to review the topic Wider Economic Environment and identify potential areas of study.</p> <p>Due to current resource constraints it has been decided to postpone any study work in this area.</p>	TBC
Skills	<ul style="list-style-type: none"> N/A 		The Panel are to receive a presentation on the Combined Authority's (CA) plan for skills from the CA's Director for Business and Skills, Mr John T Hill.	08/04/2020
Market Services	<ul style="list-style-type: none"> To be confirmed 	G McDowell	Members will receive a scoping document for a review in the area of Market Services.	08/04/2020

Prospective Future Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress
<p>Health – What are the issues facing the young and elderly populations of Huntingdonshire. How can HDC, either with partners or on its own initiative, assist with the health and well-being of residents in the District.</p>	<p>1. Reducing isolation</p> <ul style="list-style-type: none"> - reducing age-specific dependency rates by 1 per cent per year would reduce public expenditure by £940m per year by 2031 - reducing the rate of institutionalisation by 1 per cent a year could save £3.8bn. 	Age UK	<p>Identifying opportunities (particularly technology) to deliver key activities identified by Age UK, to address isolation:</p> <ul style="list-style-type: none"> - Creating a new social link - Developing wider social networks - Meeting like-minded people through clubs and groups - Meeting people with similar needs and supporting each other - Using local services and facilities - Changing social attitudes so that users become accepted and valued as full members of the community in their own right. 	<p>Dependent upon outcome of bid for inclusion in CCC digital services programme – Spring 2018</p>
	<p>2. Improving mental health</p> <p>Contributes to addressing:</p> <ul style="list-style-type: none"> - Worklessness - Homelessness - Poor health outcomes - Self-reliance 	CCG	<ul style="list-style-type: none"> - Quantifying the cost and impacts of isolation - Recommendations for our services to address - Designing communities for the future 	
	<p>3. Reducing hospital admissions in over 65's</p>	Sports England/Active Lifestyles/CCG	<p>Identifying non health interventions that can support mental health – e.g. social referral, links to community activities, volunteering activities.</p> <ul style="list-style-type: none"> - Opportunities to improve impact of DFG's? - Assisted collections. Investigate if having an assisted collection is an indicator that a resident may require a DFG. 	

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress	
Homelessness – Investigating the links between homelessness and housing supply. Finding triggers for homelessness. Discovering options and opportunities to reduce homelessness in Huntingdonshire.	1. Increase supply of affordable property.	Development Advisor	<ul style="list-style-type: none"> - Closer partnership working with health - Establishing greater community resilience - Engagement with Places for People/Luminus 		
	2. Reduce number of homelessness presentations.	Jon Collen / Helen Brown	<ul style="list-style-type: none"> - Working with Private Sector landlords to understand reasons behind end of AST and incentives to address - Looking to develop options to incentivise Private landlords to take social tenants. - Strategies around use of HMOs - Testing effectiveness of Trailblazer - Testing Homelessness pilot work - Looking at opportunities for partners to signpost and intervene - Taking evidence from best practice providers elsewhere - Working with Registered Providers to maximise housing stock utilisation and fit 		
	3. Increase number of homelessness preventions – solutions that prevent people losing their home	Jon Collen			
	4. Increase number of empty properties brought back into use				
Environment – What are the environmental (and lifestyle) quality issues facing Huntingdonshire,	1. Reducing air pollution	Chris Stopford	<ul style="list-style-type: none"> - Transport options - Natural environment – exploring opportunities to enhance HDC country parks (Hinchbrook / Paxton Pits) 		
	2. Reducing long term flood issues	Environment Agency	<ul style="list-style-type: none"> - Role of Great Fen as a regionally significant habitat / tourism destination 		

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress
	3. The community role in grounds maintenance and cleansing	Neil Sloper	- A14 and Cam Ox corridor – actively influencing Govt and key transport agencies on investment pipeline and funding options - Exploring the options and Council/communities appetite for scalable growth linked to new infrastructure and 'healthy places' with sustainable living choices	
	4. Definition of 'Place' and 'People' vision for Huntingdonshire		- Role of Neighbourhood Plans and Market Town Master Plans in promoting and directing employment and housing growth - Influencing long term utility provision – water/power	

O&S (Performance and Growth)

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
Housing – Increasing quality of housing developments and increasing supply of Affordable/Social housing – specifically in the villages.	1. Increase in the number of affordable houses built in the District – positively impacting on the quality of developments	Andy Moffat Cllr Corney (a builder by trade)/ Developers	- Review the effectiveness of rural exception sites and 60/40 policy - Explore viability assessment mechanisms to ensure proper value is created form development sites - Review of CIL charging regime and utilisation of funds	
	2. Reduce voids of all types, inc empty homes and RP turnaround times	Homes England	- Relationships with RPs (Registered Providers) and options to increase pace and tenure type of supply plans	
	3. Increase the availability of social housing	Registered Providers	- Utilisation of HDC non-operational land assets to increase supply and generate	

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
Wider Economic Environment – How to best position Huntingdonshire as an attractive place to do business	4. Reduce Council spend on Homelessness	Andy Moffat / Clive Mason	system savings (eg reduction in B&B spend. - Improving infrastructure on developments to enhance liveability, including digital, environmental – flooding etc, energy use, health land and space for wildlife. Supporting positive transport choices, and community self-reliance.	
	5. Enhanced infrastructure and liveability on developments		- Creation of an Investment prospectus for Huntingdonshire - Input into a Local Industrial Strategy - Digital infrastructure and Connected Cambridgeshire roll-out across market towns	
	1. A Local Industrial Strategy for Cambridgeshire within which Huntingdonshire is prominent	CA Business Board / Company CEOs – reasons for locations choices and future workforce aspirations	- Better Business for All pilot initiative matching regulatory services to advice and promotion	
	2. GVA (Gross Value Added) net increase		- Roads and rail infrastructure investment deal with Govt / CA - Business rates retention and utilisation of AW Enterprise Zone NNRD receipts - Role of strategic sites such as Alconbury Weald in delivering floor space and clusters	
	3. Increase in business rates receipts and invest to accumulate utilisation thereof (subject to Govt regs)		- Business rates retention and utilisation of AW Enterprise Zone NNRD receipts - Role of strategic sites such as Alconbury Weald in delivering floor space and clusters	
4. Increase average earnings and percentage earnings derived in Huntingdonshire/Cambridgeshire		- Sector analysis - what are the indicators of existing success and productivity. Sectors to nurture and attract. - Understanding locational advantages of Huntingdonshire and investment decisions of business leaders to stay/relocate here.		
5. Opportunities to enhance the Councils industrial portfolio and Corporate Investment Strategy in facilitating,		- Scope and mechanisms for HDC interventions in infrastructure/redevelopment programmes		

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
<p>Skills - Increase in educational attainment, and achievement of key skills.</p>	<p>retaining and securing new business opportunities</p> <p>A package of 'Deals':</p> <ul style="list-style-type: none"> - HDC & Govt/CA - HDC and Local Councils - HDC and communities - An increase in key skill areas. - An increase in educational attainment. 	<p>Andy Moffat John T Hill - CPCA</p> <p>CA Business Board / Company CEOs – reasons for locations choices and future workforce aspiration</p>	<ul style="list-style-type: none"> • Combined Authority strategy impacts, particularly advancing recommendations from CPIER. • Alignment to future skills and sectoral demand identified through EMSI study. • Role of EDGE programme and wider Combined Authority skills and business support advisory services. • Relationship to CPBS 'Grand Challenges' outcomes. 	

Closed Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Outcome
<p>Lifelong Health – Part One</p> <p>Identify ways in which the Council can improve the lifelong health of residents.</p> <p>Identify the benefits of a whole system approach for the Council.</p>	<ul style="list-style-type: none"> Identify what the main health issues facing the residents of Huntingdonshire are (and if there are any problem areas). To discover what leisure activities/provision residents enjoy and/or want. Identify what leisure provision/facilities are most effective. (Investment shouldn't be made in a particular facility if the benefits are minimal.) Discuss with the CCG in order to establish if collaboration between the Council and the CCG is worthwhile. 	<p>CCG CCC Public Health Jayne Wisely Cllr J Palmer Cllr Mrs J Taverer</p>	<p>10th January 2019 – The Task and Finish (T&F) Group met and reviewed the scoping document. Based on the Group's discussion the scoping document is being revised. The revised scoping document will be presented to the Group at their next meeting for approval.</p> <p>7th February 2019 – The T&F Group met and agreed the scoping document. Members planned out the next steps of work and agreed to focus on collaboration with Parish Councils.</p> <p>20th March 2019 – Members visited Little Paxton Parish Council to view their physical activity equipment and learn how they engage with the community. Members had a further meeting on 4th April to discuss key learning points of the visit.</p> <p>8th July 2019 – The T&F Group visited Yaxley Parish Council and discovered what leisure facilities there are and how they engage with the community.</p> <p>31st July 2019 – Members met to discuss their findings, agree the content of the final report and discuss future work programming.</p> <p>12th September 2019 – The Panel received a final report which outlined the Group's recommendations and proposed timetable for future study work.</p>	<p>Members agreed the recommendations within the report and agreed to conduct further study under 'Part Two'.</p> <p>The report was presented to Cabinet for comment in October 2019.</p>

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Outcome
Tree Strategy Working Group Membership <ul style="list-style-type: none"> • Cllr Mrs J Tavener (Lead) • Cllr B Banks • Cllr J W Davies 	At the O&S Panel (Communities and Environment) meeting in September 2017, Members agreed to establish a working group with the aim of refreshing the Tree Strategy and scrutinising the Action Plan.	Andy Moffat Tamsin Miles Adrian Sargeant	5th September 2017 – O&S Panel (Communities and Environment) established the Tree Strategy Working Group. 6th February 2018 – Councillor Mrs J Tavener updated Members on the progress of the Working Group. 12th July 2018 – The Panel received an update from Councillor Mrs J Tavener. February 2019 – The Arboricultural Officer (Planning) and the Arboricultural Officer (Operations) began liaising with the Working Group in order to review and update the Council’s Tree Strategy. 3rd October 2019 – The final report was presented to O&S. In addition, the Arboricultural Officer (Planning) gave a presentation on the next steps of the Tree Strategy Revision.	The Tree Strategy Working Group was dissolved. A revised Tree Strategy will be presented to O&S in March 2020.

O&S (Performance and Growth)

O&S (Performance and Growth)	Summary of Scope	Advisors	Progress	Outcome
<p>Delivery of Affordable Housing (Accelerating the delivery of Affordable Housing across Huntingdonshire communities primarily through Rural Exception Site mechanisms)</p> <p>• Increase in the number of affordable houses built in the District – positively impacting on the quality of developments.</p>	<ul style="list-style-type: none"> To explore methods that maximise the effectiveness of the Council's approach to achieving additional affordable housing provision beyond allocated sites. To advise on a strategic programme and range of mechanisms to promote and secure rural exception sites (RES) appropriate to settlement scale and need across the District. To explore how RES sites can best be promoted locally, including the role of Ward Members and Parish /Town Councils. 	<p>Andy Moffat</p> <p>Cllr Corney (a builder by trade)/Developers</p>	<p>8th January 2019 – The Panel reviewed and agreed the scoping document.</p> <p>12th February 2019 – The Task and Finish Group met and reminded themselves of the scoping document. Members also discussed the documents presented to them and considered them when planning future work.</p> <p>12th March 2019 – Mark Deas, Cambridgeshire ACRE, was in attendance to discuss the work of the organisation and the mechanism of Rural Exception Sites (RES). Members are keen to discuss with Housing Associations their development plans for Huntingdonshire.</p> <p>23rd April 2019 – Mark Hanson, Cross Keys Homes and Ian Jackson, Longhurst were in attendance to discuss RES and opportunities to accelerate the supply of affordable housing.</p> <p>30th April 2019 – Nigel Finney and John Walton of Luminus were in attendance to discuss ways that HDC and Luminus could accelerate the delivery of affordable housing in Huntingdonshire.</p> <p>1st October 2019 – The final report was presented to O&S.</p>	<p>The report was presented to Cabinet for comment in October 2019.</p>